



Missed Appointment Policy

A missed appointment is defined as (a) an appointment that you miss without notifying our office or (b) an appointment that you provide less than 24-hour notice to cancel or reschedule.

Please Confirm Your Appointment

We will contact you several times prior to your appointment by text, email and telephone to remind you of your upcoming appointment. You must confirm your appointment at least 48 hours prior to your appointment through your onPatient portal. Please feel free to leave a voicemail after business hours if you need to cancel or reschedule your appointment.

If you have not confirmed your appointment within 48-hours prior to your appointment, we reserve the right to reschedule you.

Late Arrivals

Please keep in mind that we maintain a very full schedule. Even one patient running late can impact the schedule of the entire clinic. Therefore, we ask that you arrive 15 minutes prior to your appointment time. Please call us and let us know if you are running behind so we can manage accordingly. If you are late, your appointment time may be shortened so the clinic can stay on schedule or (b) we reserve the right to reschedule the appointment as a missed appointment.

Client Signature

Date

Parent/Legal Guardian Signature

Relationship to Client